

## **NJSNA Application Instructions for Professional Development Scholarship**

To encourage members of the NJSNA to continue their professional development the Association offers scholarships up to **\$500** to any member who meets the following criteria:

1. A current member of NJSNA
2. NJSNA member for 1 year or more
3. Currently employed in a job associated with school food service
4. Submits a completed application
5. Writes a letter justifying the scholarship request
6. Submits **one** current letter of recommendation from anyone verifying your ongoing commitment to the improvement of school foodservice

The association has an annual budget for scholarships. Acceptance of applications and awards will be based on available scholarship funds.

Requests must be made a minimum of 2 months prior to the start of the class/conference/training.

A maximum of two scholarships per calendar year will be awarded per member.

Proof of attendance must be submitted within one month of completion of the class/conference/training.

Submit the grant request and all required attachments to:

**NJSNA  
c/o Executive Secretary  
PO Box 469  
Millburn, NJ 07041**

Please keep a copy of all submitted documents for your files:

- \_\_\_ Application
- \_\_\_ Justification letter
- \_\_\_ Letter of recommendation